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# *Millennium Volunteer Record Book*

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# *Millennium Volunteer Details*

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Name:
Unit Name
Home Address:
Postcode:
Tel:
Email:
Date of Birth:
MV Signature:
Date:

**Office Use**

*Start Date:*

*Finish Date:*

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# *Volunteer Plan*

*Use the **Guidance Notes** to help complete plan*

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What I plan to do and the commitment I will give:

How will I benefit my community:

What I hope to achieve:

Name:

Unit:

## *Record of Hours – 50hrs*

<b>Name of Organisation</b>	<b>Details</b>	<b>Supervisor's Signature</b>
<b>Return to MV Co-ordinator when 50 hrs completed</b>		
<i>For Office Use –</i>		
<i>Completed</i>		

Name:

Unit:

## *Record of Hours – 100hrs*

<b>Name of Organisation</b>	<b>Details</b>	<b>Supervisor's Signature</b>
Balance carried forward 50 hrs		
Return to MV Co-ordinator when 100 hrs completed		
<i>For Office Use –</i>		
<i>Completed</i>		

Name:

Unit:

## *Record of Hours – 200hrs*

<b>Name of Organisation</b>	<b>Details</b>	<b>Supervisor's Signature</b>
Balance carried forward 100 hrs		
Return to MV Co-ordinator when 200 hrs completed		
<i>For Office Use –</i>		
<i>Completed</i>		

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*Have you completed any training or gained any new skills  
This section helps to write your final Personal Profile when you exit the MV Programme.*

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## *Contact Details*

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<b>Millennium Volunteer Co-ordinator</b>
Barbara Kennedy
46 Carmean Road
Magherafelt
BT45 5HU
079 4444 7159
<a href="mailto:youngleaderadvisor.tyrone@gmail.com">youngleaderadvisor.tyrone@gmail.com</a>

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# Contact Details for Placements

*Please add contact details for **each** Volunteer Placement*

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Contact Name:
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Organisation:
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Address:
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Tel:
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Email:
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Website:
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I have been inducted into the policies and procedures of the organisation including where appropriate child protection. <input type="checkbox"/> (please ✓)
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Contact Name:
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Organisation:
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Address:
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Tel:
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Email:
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Website:
----------

I have been inducted into the policies and procedures of the organisation including where appropriate child protection. <input type="checkbox"/> (please ✓)
---



Contact Name:
Organisation:
Address:
Tel:
Email:
Website:
I have been inducted into the policies and procedures of the organisation including where appropriate child protection. <input type="checkbox"/> (please ✓)
Contact Name:
Organisation:
Address:
Tel:
Email:
Website:
I have been inducted into the policies and procedures of the organisation including where appropriate child protection. <input type="checkbox"/> (please ✓)
Contact Name:
Organisation:
Address:
Tel:
Email:
Website:
I have been inducted into the policies and procedures of the organisation including where appropriate child protection. <input type="checkbox"/> (please ✓)

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# *Notes*

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